



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Building Partnerships – Building Communities

February 27, 2019

JH Properties LLC
PO Box 938
Ellensburg, WA 98926

Chris Cruse (Agent)
PO Box 959
Ellensburg, WA 98926

RE: JH Properties Boundary Line Adjustment (BL-19-00002)

Dear Applicants,

Community Development Services is in receipt of the above referenced application. The application has been granted **preliminary approval**. Kittitas County Public Works has withheld comment until a preliminary survey has been submitted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the Boundary Line Adjustment and must be submitted to our offices for review:

1. A recorded survey displaying revised legal descriptions, the new acreage, and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.

If you have any further questions, please feel free to contact me.

Sincerely,

Jeremy Johnston
Planner I
Kittitas County Community Development Services
411 N Ruby St # 4, Ellensburg, WA 98926
(509) -962-7065
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